



**Harrisburg School District  
Parent/Student Summer Employment Transportation Contract**

Dear Student:

The Harrisburg School District (“HBGSD”) in partnership with Hershey Entertainment and Resorts (“HE&R”) is pleased to offer transportation services from Memorial Day through Labor Day (May 27, 2019 – September 2, 2019) for students hired from the Harrisburg School District. We understand that reliable and sustainable transportation services are essential to reducing student employment turnover as a result of ‘no shows’ and ‘poor work attendance’. This opportunity is limited to 150 students working at Hersheypark during the 2019 Summer Season.

Below are the selected transportation times for the morning and evening shifts. Please review and select the best hub location (“HUB”) to allow for proper transportation scheduling.

Please select the HUB closest to you:

- 1 – Camp Curtain YMCA (Uptown Harrisburg)
- 2 – Lincoln Elementary (Allison Hill)
- 3 – Foose Elementary School (Southside)

**May 27 – June 7 and August 19 – September 2 (While school is in session)**

*Please note: While school is in session the morning shift transportation will only be offered Saturdays, Sundays, Memorial Day and Labor Day*

**Morning Shift (9 a.m. – 4 p.m.)**

<b>HUB #</b>	<b>Location</b>	<b>Depart to Hershey **Arrive at 8:40 a.m.**</b>	<b>Return to Harrisburg **Pick up at 4:20 p.m.**</b>
1	Camp Curtain YMCA (Uptown Harrisburg)	7: 45 a.m.	5:15 p.m.
2	Lincoln Elementary (Allison Hill)	8:05 a.m.	5:00 p.m.
3	Foos Elementary School (Southside)	8:20 a.m.	4:45 p.m.

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Before signing this contract, please note the following:

- Due to limited bus seating, this transportation service offer will be considered on a first come, first serve basis.
- Incomplete forms **will not** be approved.
- A fee of \$15.00 **per pay** will be deducted from your HE&R paycheck to cover transportation costs.
- Your HE&R employee badge and school-issued bus pass will be needed to board bus.
- Shift changes may require another transportation source to be used. The assigned buses work on the predetermined schedule **ONLY** as indicated.
- The undersigned Parent/Guardian may need to arrange for periodic transportation due to shift changes or student may need to wait for regular scheduled bus pick-ups.
- Students will not be transported home by HE&R or any of its employees.
- Capital Area Transit (CAT) bus service (alternate transportation source) does not run on holidays or Sundays.

I have read the information in this contract, understand the obligations noted herein, and agree to them.

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**Parent/Guardian Signature**

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**Student Signature**

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**Contact Number**

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**Student I.D.#**

**Please return signed document to:**

- **On or before Friday, June 7**  
Harrisburg School District  
Attn: Jamal Wells, School Counselor  
John Harris Campus  
Room 149E
- **After Friday, June 7**  
Hersheypark Human Resources Office  
Attn: Courtney Young, Human Resources Manager  
100 W. Hersheypark Drive  
Hershey, PA 17033

**Hershey Entertainment & Resorts Company  
Payroll Deduction Authorization Form**

**Harrisburg School District Students Only**

I am a Harrisburg Student District student who signed the Harrisburg School District Parent/Student Summer Employment Transportation Contract ("Contract"). I understand that a school-issued bus pass ("Bus Pass") will be provided to me to utilize the transportation services set forth in the Contract ("Transportation Services").

As an employee of Hershey Entertainment & Resorts Company (HE&R), I hereby authorize HE&R to deduct \$15.00 from each paycheck I will receive between May 27, 2019 and September 2, 2019 to cover the cost for the Transportation Services. I understand I am also responsible for any replacement costs for the Bus Pass, which I authorize to be deducted by HE&R.

I understand that I will be responsible for paying any money due to HE&R that cannot be deducted from my pay.

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**I RECOGNIZE THAT THIS DEDUCTION IS AT MY REQUEST FOR MY PERSONAL CONVENIENCE, AND THAT OTHER PAYMENT METHODS ARE AVAILABLE AND/OR OTHER PAYMENT METHODS MAY BE REQUIRED BY HE&R. I ACKNOWLEDGE AND AGREE THAT MY REMEDY FOR ANY ERRORS IN CONNECTION WITH THIS DEDUCTION IS LIMITED TO THE REIMBURSEMENT OF THE AMOUNT OF THE ERROR.**

This payroll deduction authorization will remain in effect until September 2, 2019 or until my employment with HE&R terminates (whichever is earlier) or I notify the Payroll Department to discontinue the payroll deduction(s).

By signing this form I understand that my signature authorizes the above listed payroll deduction(s).

\_\_\_\_\_  
Employee Printed Name

\_\_\_\_\_  
Employee Number

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**SIGNATURE OF PARENT/LEGAL GUARDIAN IS REQUIRED IF EMPLOYEE IS UNDER 18 YEARS OF AGE:**

\_\_\_\_\_  
Parent/Legal Guardian Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Signature

**Harrisburg School District Transportation Service**

**May 27 – June 7 and August 19 – September 2 (While school is in session)**

**Morning Shift (9 a.m. – 4 p.m.)**

*Only offered Saturdays, Sundays, Memorial Day and Labor Day*

<b>HUB #</b>	<b>Location</b>	<b>Depart to Hershey</b> <i>Arrive at 8:40 a.m.</i>	<b>Return to Harrisburg</b> <b>**Pick up at 4:20 p.m.**</b>
1	Camp Curtain YMCA (Uptown Harrisburg)	7:45 a.m.	5:15 p.m.
2	Lincoln Elementary (Allison Hill)	8:05 a.m.	5:00 p.m.
3	Foose Elementary School (Southside)	8:20 a.m.	4:45 p.m.

**Evening Shift (4 p.m. – 9 p.m.)**

<b>HUB #</b>	<b>Location</b>	<b>Departure Time</b> <i>Arrive at 3:40 p.m.</i>	<b>Return to Harrisburg</b> <b>**Pick up at 9:20 p.m.**</b>
1	Camp Curtain YMCA (Uptown Harrisburg)	2:45 p.m.	10:15 p.m.
2	Lincoln Elementary (Allison Hill)	3:05 p.m.	10:00 p.m.
3	Foose Elementary School (Southside)	3:20 p.m.	9:45 p.m.

**June 7 – August 18, 2019 (Summer Season)**

**Morning Shift (9 a.m. – 4 p.m.)**

<b>HUB #</b>	<b>Location</b>	<b>Depart to Hershey</b> <i>Arrive at 8:40 a.m.</i>	<b>Return to Harrisburg</b> <b>**Pick up at 4:20 p.m.**</b>
1	Camp Curtain YMCA (Uptown Harrisburg)	7:45 a.m.	5:15 p.m.
2	Lincoln Elementary (Allison Hill)	8:05 a.m.	5:00 p.m.
3	Foose Elementary School (Southside)	8:20 a.m.	4:45 p.m.

**Evening Shift (4 p.m. – 11 p.m.)**

<b>HUB #</b>	<b>Location</b>	<b>Departure Time</b> <i>Arrive at 3:40 p.m.</i>	<b>Return to Harrisburg</b> <b>**Pick up at 11:20 p.m.**</b>
1	Camp Curtain YMCA (Uptown Harrisburg)	2:45 p.m.	12:15 a.m.
2	Lincoln Elementary (Allison Hill)	3:05 p.m.	12:00 p.m.
3	Foose Elementary School (Southside)	3:20 p.m.	11:45 p.m.